COLUMBIA SHUSWAP REGIONAL DISTRICT

SOLID WASTE MANAGEMENT PLAN MONITORING ADVISORY COMMITTEE

Notes of meeting held Tuesday, October 19, 2010
at the CSRD Board Room

PRESENT:

Advisory Committee

Rob Labelle, Acting Chair	Electoral Area 'F'
Penny Page-Brittin	Revelstoke
Janet Pattinson	Electorial Area 'C'
Michael Luchkanych	Salmon Arm
Chris Cochran	Town of Golden
Heather Fennell	Waste Hauler
Rob Niewenhuizen	City of Salmon Arm
Helen Pearson	Sicamous/Electorial Area 'E'
Frank Rhebergen	Ministry of Environment

Regional District Staff

Darcy Mooney, Deputy Manager, Environment & Engineering Services
Ben Van Nostrand, Waste Management Co-ordinator
Carolyn Black, Office Co-ordinator, Environment & Engineering Services
Carmen Fennell, Waste Reduction Facilitator
Karen Adams, Financial Services Assistant
Isaac Walker, Waste Management Facilities Superintendant
Gwen Norman, Clerical Assistant

ABSENT:

Maryan Yarama	Adams Lake Indian Band
Darren Komonski	City of Revelstoke
Grady MacDonald	District of Sicamous

The meeting commenced at 9:30 AM

INTRODUCTIONS & AGENDA APPROVAL

The Chair welcomed everyone and thanked them for their attendance. Attendees then introduced themselves and welcomed the CSRD's new Waste Management Facilities Superintendant.

M/S Helen Pearson/Heather Fennell THAT:
The agenda be approved.

CARRIED

TERMS OF REFERENCE

Carolyn Black made a presentation to the Committee regarding proposed amendments to the Terms of Reference:

Two corrections are recommended:

1. Terms of Reference (page 2) Regular Meetings of the Advisory Committee be held in MARCH & SEPTEMBER.
   It is recommended that the Terms of Reference be amended to read:

   "PMAC meetings will be held twice a year (Spring and Fall) and the locations of each meeting will rotate throughout the CSRD. Dates and locations will be determined by PMAC consensus at the previous meeting"

2. Terms of Reference (page 4) Contacts should be amended to read only contact titles and not names.
   It is recommended that the Terms of Reference be amended to read:

   "Contacts - Waste Management Co-ordinator and Deputy Manager, Environment and Engineering Services"

M/S Robert Niewenhuizen/Robert Labelle THAT:
The Terms of Reference be amended as presented.
CARRIED

Carolyn Black advised that at the 1st meeting of the Plan Monitoring Advisory Committee in 2009, the term of each Committee member was not determined in accordance with the Terms of Reference. In order to ensure alternating terms of office, one member of the Committee must agree to having had a 2 year term.

Heather Fennell accepted that her appointment was for a two year term which would end at December 31, 2010.

CSRD will be accepting Expressions of Interest in January/February 2011 and appointments will follow for the next term.

SOLID WASTE MANAGEMENT PROGRAM 2009

Ben Van Nostrand gave a slide presentation, providing a brief overview on what was completed in 2010 including curbside recycling, recycle depot expansion, resource recovery centers, no charge drop off periods, and backyard composter incentive programs.

While illegal dumping is still an ongoing issue, the new CSRD Waste Facilities Superintendent will be able to follow up with concerns from the public. Committee members were asked to direct any information on existing and new sites to Isaac Walker.

A bylaw for illegal dumping will be brought forward in 2011 (Municipal Ticketing Information) and will be enforced by the CSRD Bylaw Enforcement Officer and perhaps the Waste Facilities Superintendant.

2010 SWMP IMPLEMENTATION INITIATIVES ECO CARDS

Differential tipping fees were discussed and information was provided to the Committee informing them that non separated materials will pay a higher rate which should be an incentive to encourage sorting of recyclable and salvageable materials from going to the land fill.

Ben Van Nostrand updated the Committee members on the increase in staffing within the Environment and Engineering Department.

C&D Toolkits, prepared by the Waste Reduction Facilitator, were handed out the Committee members. The toolkits will serve as a reference to contractors for the recycling construction and demolition waste and the differential tipping fees.

The Committee expressed concerns that the ReUse Centres are not being well used. Karen Adams advised of the use procedure including completing a waiver form when taking an item out of the ReUse Centre. She indicated that 500 waivers have already been issued. Rob Labelle suggested that shelves be attached to the outside of the building for dimensional lumber. Ben Van Nostrand agreed that more public education is needed for use of the ReUse Centres.

Carmen Fennell advised that the Master Composter and natural landscaping project go hand in hand. CSRD staff has been working to identify additional programs with which Master Composter can use their skills. Carmen asked the Committee to forward any suggestions to her.

Investigation continues into a long term use of the Revelstoke landfill as a septage receiving facility. The CSRD is waiting for approval from the Ministry of Environment.

Ben Van Nostrand advised that the CSRD and Salmon Arm/Sicamous joint RFP for curbside recycle/garbage collection was issued in the summer. The City of Salmon Arm will move forward with curbside collection commencing in January 2011 with unlimited recyclables every 2 weeks and garbage pickup once a week. Sicamous is still considering this program.

Ben Van Nostrand advised that work is in progress for construction of a reload facility at the Salmon Arm Landfill which will compact and store recyclables collected as part of the curbside program. An agreement is being worked on with Metro Recycling in Kelowna for the processing of the recyclables. Anticipated start date is January 1, 2011. Darcy Mooney is still working with Revelstoke and Golden to issue a joint RFP for curbside collection.

Recycling bins have been relocated at the Sorrento Fire Hall, Sicamous Arena and Golden Bottle Depot with new bins being installed at Tappen Co-Op & Kicking Horse Mountain Resort.

Established marshalling areas for Gypsum/Ashphalt/Concrete/Porcelain for recycling and/or reusing at Salmon Arm, Sicamous, Golden and Revelstoke landfills.

ECO Cards were distributed and the Committee was asked complete and return the cards to the CSRD by November 30, 2010 for each of the 2010 initiatives

2010 CAPITAL PROJECTS

The Committee was advised of the 2010 Capital projects including development and progress of the Golden Landfill transfer station, purchase of the Rav4 vehicle and trailer, work on Salmon Arm Landfill Phases 1 & 2, the gas collection system installation and the Skimikin biofilter project.

OTHER 2010 PROJECTS (NO ECO CARDS)

Other 2010 initiatives that were discussed include:

- additional signage at all the facilities;
- safety training for attendants; and
- hours of operation changes at the Salmon Arm Landfill resulting in postponement of projects including the organics management review.

2011 PROJECTS

Ben Van Nostrand provided a list of projects to be carried out in 2011:

- Golden /Revelstoke - reload facilities for recyclables;
- installing ReUse Centre at Skimikin Transfer Station facility in 2011;
- safety railings for the Scotch Creek and Salmon Arm Transfer Stations;
- composting infrastructure development in Revelstoke;
- bylaw development for open burning and illegal dumping; and
- advancing curbside collection throughout the CSRD

2011 BUDGET

Darcy Mooney advised the Committee that the 2011 Solid Waste budget will be broken down into two (2) phases (recycling and solid waste). Funds for Solid Waste are collected by user fees and taxation. Taxation items include:

- recycling collection	$1.2M
- hazardous waste project	.1M
	$1.3M

Actual cost of recycling is approximately $1.9M. The 2010 budget was set by the Board at $940,000 resulting in a shortfall that was funded by user fees. Darcy Mooney noted that if recycling continues to be subsidized by user fees, a plan amendment may be required.

LANDFILL PROJECT

Darcy Mooney made a presentation on the Salmon Arm Phase 1 closure project including gas collection, carbon credits and an agreement with Teresan Gas for distribution of landfill gas.

NEXT MEETING

The Committee selected Golden as the next meeting location and the meeting will be held on Thursday, April 28, 2011.

Members of the Committee were invited to join staff for a tour of the Salmon Arm Landfill.

ADJOURNMENT

The meeting adjourned at 12:10 PM.